

Notes to Contributors

Aims and Scope

Ghana Journal of Development studies (GJDS) is a multi – trans – and an interdisciplinary journal with a development focus. The GJDS publishes works on development policy, programming and projects, whether analytical, evaluative, basic, applicative and/or descriptive. It accepts papers from varied disciplinary areas; including the physical sciences, social sciences and the humanities. Articles must show direct relevance to development. Emphasis is on empirical research that build on and/or ground theory. However, manuscripts of high quality on theoretical aspects of development related disciplines as well as book reviews are considered for publication. The GJDS provides a forum for lecturers, researchers, and development-related professionals to re/present findings on critical research and/or analysis of development issues with emphasis on, but not exclusive to the Ghanaian as well as African settings. The GJDS is a journal of the Faculty of Integrated Development Studies of University for Development Studies, Ghana. The GJDS is a peer-reviewed journal.

Mission

To provide, on a regular and sustained basis, an excellent scholarly journal for reporting empirical research findings, policy analysis, topical issues, theoretical concerns and reviews on development-related fields of study on Ghana and Africa.

Author Guide

Submission of manuscripts should be in electronic (MS word) form as attachments. Address all inquiries and other communications to the address below:

The Editor

Ghana Journal of Development Studies

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Available online: African journals online or <http://new.uds.edu.gh/index.php/research/ghana-journal-of-developmentstudies>

Abstract

A short abstract of not more than 200 words should immediately precede the introduction. It should give the synopsis of the title, problem/theme, methods, findings/arguments and conclusion(s).

Key Words/Descriptors

Authors should also suggest 5 keywords or descriptors that clearly indicate the subject matter of the article.

Illustrations

All necessary illustrations such as photographs, diagrams and charts should be referred to as figures and given Arabic numerals numbered consecutively in the order in which they appear in the text. All figures should appear in the text each a numbered title beneath it. E.g. Fig 1: Student statistics by sex and school. Source of figure should also be provided.

Tables

Tables should be kept to the minimum and include only essential detail. All tables should be numbered followed by the title e.g. Table 1: Student statistics by sex and school. They should appear at the top of the table but outside the table. No gridlines within the table. The table should be referenced in the text and appear in appropriate section within the text. Sources of tables should be provided and should appear at the bottom of the table

Referencing

References in text should be quoted as follows: Kaleo and Bawumia (2004) or (Kasise, 2000) or (Dery & Agana, 2012). Page numbers should be provided for direct quotes, for example (Kaba, 2000: 12). Names of multiple authors should be all listed first use only (Kaleo, Bawumia & Kaba 2004), subsequent use should appear as Kaleo et al. (2002). A full reference list capturing author name, year of publication, title of work, edition or volume is any, and city and state of publication as well as publisher name, in that order. This should be typed in double space at the end of the paper in alphabetical order as follows:

Journal Article

Chawla, L. (2002). Insight, creativity and thoughts on the environment: Integrating children and youth into human settlement development. *Environment and Urbanisation*, 14(12), pp. 11-14.

Book

Nukunya, G.K. (2003). *Tradition and change in Ghana: An introduction to sociology* (2nd ed.). Accra: Ghana Universities Press, pp.50-54.

An Edited Book

Haines, A. and Donald, A. (Eds.) (2002). *Getting research findings into practice* (2nd ed.). London: BMJ Books, pp. 86-93.

An Article in a Collection

Hilderbrand, M.E. (2002). Overview: Meeting the capacity development challenge: Lessons for improving technical cooperation. In S. Browne (Ed.), *Developing capacity through technical cooperation*, pp. 15 – 36. London: Earthscan Publications.

A Book by a Corporate Author

University for Development Studies (2003). *Strategic plan (2003-2008)*. Tamale, Ghana: University for Development Studies.

Ghana Government (2003). *Ghana poverty reduction strategy: An Agenda for growth and development*. Accra, Ghana: National Development Planning Commission.

Internet Source:

Third World Network (2008). *The aid architecture* (online). Available at: www.twnafrica.org/aid. Accessed 23rd October, 2009.

Issuing Frequency

Twice a year: May and October.

Order of presenting various components of a paper

Follow this order: Title, abstract, key words/descriptors, introduction, main text and references.

Sectioning

Headings and subheadings should be in bold print and numbered as follows: Level

1-**BOLD UPPER CASE**; Level 2 – **Bold Lower Case**; Level 3 – **Bold Lower Case Italics** etc. Do **NOT** format.

Fonts, Formats, Size

Manuscripts, in English only, must be typewritten with a font size of 12pt double spaced on one side of white A4 paper in Times New Roman. Should not exceed 25 pages. Justification: Left= 1.5” Bottom= 1” Right=1” Top=1.” Justify LEFT only. **NO**

FORMATTING REQUIRED

Endnote

Only footnotes are accepted. Footnotes must be as brief as possible and appear on the same page as the reference. Endnotes are NOT accepted.

Submission Format

There should be a separate cover page for: title of manuscript, author's name, postal address, e-mail address, telephone numbers, institutional/departmental affiliation and position (e.g. research fellow, lecturer) and disciplinary area (Agricultural Economics, Adult Education). No such information should appear on any other page of the manuscript. The main topic (paper) should bear the title of the paper only.

Fees

Anon-refundable fee of GH¢100.00 or USD50.00 (for foreign authors) must accompany each initial submission. When accepted for publication, authors will be required to pay a processing fee of GH¢200.00 or USD100.00. Authors can access published issues of the Ghana Journal of Development Studies from the open access platform of African Journals online. Cash or cheque payments to the order of GJDS accepted for local submissions only. Rates are subject to periodic review without prior notice. Bank or Western Union transfers accepted for foreign submissions.

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GHANA JOURNAL OF DEVELOPMENT STUDIES

Volume 16, Number 1, May 2019

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