



AUTHOR HOW TO

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6. Agree to the copyright and privacy statement
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10. Select the Article Component⁽²⁾ from the drop-down list
1. Continue adding files until you have added all⁽²⁾ the necessary files in their correct names and formats (Make sure to follow the *File Anonymity Guidelines*⁽¹⁰⁾ before you upload any files)
11. Click on Save and Continue
12. Add your article Title
13. Add your article Abstract
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15. Add Given Name⁽⁴⁾, Family Name, Email, Country
16. Select the Contributor's Role
17. Tick Principal contact for editorial correspondence if the contributor is the corresponding author or only author
18. Click on Save
19. Click on Save and continue when you have added all contributors
20. Click on Finish Submission

21. Click on OK

A notification/email is sent to the Author(s) and Technical Editor

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1. Login to the Journal of Consumer Science
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3. Click on View your pending submissions
2. Click on My Queue
3. Click on View next to the applicable submission
4. Click on Editor Decision in notifications to see the Reviewer(s) feedback
5. Download the Reviewer’s Attachments and make the necessary revisions to your files (Make sure to follow the *File Anonymity Guidelines*⁽¹⁰⁾ before you upload any files)
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12. Name the File⁽⁵⁾
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- (1) The username must be in small letters with no spaces
- (2) Title Page (Word), Main Document (Word), Figures, Graphs, Tables, Photos, and Images (Word), Artificial Intelligence Declaration (PDF), Plagiarism Declaration (PDF), Turnitin Similarity Report (PDF), Proof of Language Editing (PDF)
- (3) Submitting author details will have already been added as if the contributor is the corresponding author. Please edit the Given Name to include just the initials.
- (4) At Given Name, just add initials.
- (5) Revised Main Document (Word), Revised Figures, Graphs, Tables, Photos, and Images (Word)
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